

NOTICE OF THE 16th ANNUAL GENERAL MEETING OF DOREEN POWER GENERATIONS AND SYSTEMS LIMITED

Notice is hereby given that the 16th Annual General Meeting (AGM) of Doreen Power Generations and Systems Ltd. will be held on Thursday, 07 December 2023 through virtual Platform (Link: <https://doreenpower.bdvirtualagm.com>) at 11.00 AM to transact the following businesses:

AGENDA:

1. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 30 June 2023 together with the Report of the Auditors thereon and the Report of the Directors
2. To declare Dividend for the year ended 30 June 2023
3. To elect/ re-elect Director(s) of the Company
4. To appoint/ re-appoint Auditors for the year ending 30 June 2024 and fix their remuneration
5. To appoint/ re-appoint Corporate Governance Auditors for the year ending 30 June 2024 and fix their remuneration
6. To consider approval for mutual transactions of temporary loans and corporate guarantee with subsidiaries and/or sister concerns

Dhaka, Bangladesh
13 November 2023

By Order of the Board



Muhammad Amzad Shaki, FCA
Acting Company secretary

NOTES:

1. The 'Record Date' in lieu of Book Closure was Thursday, November 09, 2023. The Shareholders whose names appeared in the Members Register of the Company under CDS on Record Date (09 November 2023) will be eligible to attend the 16th AGM and would be qualified to receive dividend.
2. A member eligible to attend and vote at the AGM may appoint a proxy to attend the meeting and take part in the proceedings thereof on his/her behalf. The scanned copy of "Proxy Form", duly signed and affixed with revenue stamp of BDT 100 must be sent through email to info@doreenpower.com or deposit at the Registered Office of the Company not later than 72 hours before commencement of the AGM.
3. Pursuant to the Bangladesh Securities and Exchange Commission's Order No. SEC/SRMIC/94-231/25 dated 08 July 2021, the AGM will be held virtually, which will be conducted via live webcast by using digital platform. For login into the system, the shareholders need to put their 16-digit Beneficial Owner (BO) Number and other credentials as a proof of their identity. Link (<https://doreenpower.bdvirtualagm.com>) of the meeting and login details will be notified to the respective Member's email address or phone number. Full login/participation process for the Digital Platform will also be available on the Company's website: www.doreenpower.com.
4. Pursuant to the Bangladesh Securities & Exchange Commission Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated 20 June 2018, we will send the Annual Report of the company in soft form to the e-mail address of the shareholders available in their Beneficial Owners (BO) accounts maintained with the Depository. Shareholders may also collect the printed copy of the Annual Report from the registered office address of the company. Soft copy of the Annual Report-2023, Notice of AGM and Proxy Form will also be available at the website of the Company i.e. www.doreenpower.com.
5. The brokerage houses and merchant bankers concerned are requested to provide us with a statement with the details (shareholders name, BO ID number, e-TIN number, gross dividend receivable, applicable tax rate, and net dividend receivable) of their margin loan holders who hold shares of the Company as on the Record Date, along with the name of the contact person in this connection. They are also requested to provide us with their Bank Account Details (name, number, routing number etc.) on or before November 30, 2023.
6. The Trustee Board concerned of approved superannuation fund or pension fund or gratuity fund or recognized provided fund or workers' profit participation fund are requested to provide us with update tax rebate certificate on or before November 30, 2023.

Special Note:

No gift or benefit in cash or kind shall be paid / distributed to the shareholders for attending the AGM of the Company in compliance with Clause (c) of the Notification No. SEC/SRMI/2000-953/1950 dated 24 October 2000.