



## DOREEN POWER GENERATIONS AND SYSTEMS LTD.

Registered Office: Walsow Tower (16th Floor), 21, Kazi Nazrul Islam Avenue, Dhaka-1000

Corporate Office: House-192/A (4th Floor), Lane-01, Mohakhali DOHS, Dhaka-1206

Phone: +88-02-222260744, Fax: 88-02-222260766, e-mail: info@doreenpower.com

web: www.doreenpower.com

# NOTICE OF THE 17th ANNUAL GENERAL MEETING

Notice is hereby given that the 17th Annual General Meeting (AGM) of Doreen Power Generations and Systems Ltd. will be held on Thursday, 19 December 2024 through virtual Platform (**Link: <https://doreenpower.bdvirtualagm.com>**) at 11:00 AM to transact the following businesses:

### AGENDA:

1. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 30 June 2024 together with the Report of the Auditors thereon and the Report of the Directors;
2. To declare Dividend for the year ended 30 June 2024;
3. To appoint/re-appoint of Managing Director of the Company;
4. To elect/re-elect Director(s) of the Company;
5. To appoint/re-appoint Statutory Auditors for the year ending 30 June 2025 and fix their remuneration;
6. To appoint/re-appoint Corporate Governance Auditors for the year ending 30 June 2025 and fix their remuneration;
7. To consider approval for mutual transactions of temporary loans and corporate guarantee with subsidiaries and/or sister concerns;
8. Any other Agenda with the permission of the chair.

By Order of the Board

Sd/-

**Muhammad Amzad Shakil FCA**

Acting Company secretary

Dated: 27 November 2024

Dhaka

### NOTES:

1. The 'Record Date' in lieu of Book Closure was Wednesday, 20 November 2024. The Shareholders whose names appeared in the Members Register of the Company under CDS on Record Date (20 November 2024) will be eligible to attend the 17th AGM and would be qualified to receive dividend.
2. A member eligible to attend and vote at the AGM may appoint a proxy to attend the meeting and take part in the proceedings thereof on his/her behalf. The scanned copy of "Proxy Form", duly signed and affixed with revenue stamp of BDT 100 must be sent through email to info@doreenpower.com or cs@doreenpower.com or deposit at the Registered Office of the Company not later than 72 hours before commencement of the AGM.
3. According to the Bangladesh Securities and Exchange Commission's letter No. BSEC/ICAD/SRIC/2024/318/87 on 27 March 2024, the AGM will be held virtually, which will be conducted via live webcast by using digital platform. For login into the system, the shareholders need to put their 16-digit Beneficial Owner (BO) Number and other credentials as a proof of their identity. Link (<https://doreenpower.bdvirtualagm.com>) of the meeting and login details will be notified to the respective Member's email address and phone number. Full login/participation process for the Digital Platform will also be available on the Company's website: www.doreenpower.com.
4. Pursuant to the Bangladesh Securities & Exchange Commission Notification No. BSEC/CMRRCD/2006-158/208 /Admin/81 dated 20 June 2018, we will send the Annual Report of the company in soft form to the e-mail address of the shareholders available in their Beneficial Owners (BO) accounts maintained with the Depository. Shareholders may also collect the printed copy of the Annual Report from the registered office address of the company. Soft copy of the Annual Report-2024, Notice of AGM and Proxy Form will also be available at the Company website. i.e. www.doreenpower.com.
5. The brokerage houses and merchant bankers concerned are requested to provide us with a statement with the details (shareholders name, BO ID number, e-TIN number, gross dividend receivable, applicable tax rate, and net dividend receivable) of their margin loan holders who hold shares of the Company as on the Record Date, along with the name of the person to contact in this connection. They are also requested to provide us with their Bank Account Details (name, number, routing number etc.) on or before November 30, 2024.
6. The Trustee Board concerned of approved superannuation fund or pension fund or gratuity fund or recognized provided fund or workers' profit participation fund are requested to provide us with update tax rebate certificate on or before November 30, 2024.

### Special Note:

**No gift or benefit in cash or kind shall be paid/distributed to the shareholders for attending the AGM of the Company in compliance with Clause (c) of the Notification No. SEC/SRMI/2000-953/1950 dated 24 October 2013.**