



DOREEN POWER GENERATIONS AND SYSTEMS LTD.

Registered Office: Walsow Tower (16th Floor), 21, Kazi Nazrul Islam Avenue, Dhaka-1000
Corporate Office: House- 192/A (4th Floor), Lane-01, Mohakhali DOHS, Dhaka-1206
Phone: +88-02-9860744, Fax:88-029860766, e-mail: info@doreenpower.com, web: www.doreenpower.com

NOTICE OF THE 13TH ANNUAL GENERAL MEETING OF THE SHAREHOLDERS OF DOREEN POWER GENERATIONS AND SYSTEMS LTD.

Notice is hereby given that the 13th Annual General Meeting (AGM) of Doreen Power Generations and Systems Limited will be held on Monday, 28 December 2020 at 11:00 a.m. (BDST) using Digital Platform through the link <https://doreenpower.bdvirtualagm.com> (pursuant to BSEC Order SEC/SRMIC/94-231/25 dated 08 July 2020) to transact the following business:

AGENDA:

1. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 30 June 2020 together with the Report of the Auditors thereon and the Report of the Directors
2. To declare Dividend for the year ended 30 June 2020
3. To elect/ re-elect Director(s) of the Company
4. To appoint Auditors for the year ending 30 June 2021 and fix their remuneration
5. To appoint Corporate Governance Auditors for the year ending 30 June 2021 and fix their remuneration
6. To consider approval for mutual transactions of temporary loans and corporate guarantee with subsidiaries and/or sister concerns
7. To consider approval for appointment of same person as Managing Director in the subsidiaries and/or sister concerns

By Order of the Board

Dated:
Dhaka, Bangladesh
07 December 2020

Sd/-

Masudur Rahman Bhuiyan FCS
DGM & Company secretary

NOTES:

1. The 'Record Date' in lieu of Book Closure was Thursday, November 26, 2020. The Shareholders/ Members whose names appeared in the Members Register of the Company under CDS on Record Date (November 26, 2020) will be eligible to attend the 13th AGM and would be qualified to receive Dividend.
2. A member entitled to attend and vote at the AGM may appoint a proxy to attend the meeting and take part in the proceedings thereof on his/her behalf. The scanned copy of "Proxy Form", duly signed and affixed with BDT 20 revenue stamp must be sent through email to Company's Share Office at info@doreenpower.com /deposited at the Registered Office of the Company no later than 72 hours before commencement of the AGM.
3. Pursuant to the Bangladesh Securities and Exchange Commission's Order No. SEC/SRMIC/94-231/25 dated 08 July 2020, the AGM will be held virtually, which will be conducted via live webcast by using digital platform. The login into the system, the shareholders need to put their 16-digit Beneficial Owner (BO) Number and other credentials as a proof of their identity. Link (<https://doreenpower.bdvirtualagm.com>) of the meeting and login details will be notified to the respective Member's email address. Full login/participation process for the Digital Platform meeting will also be available in the Company's website: www.doreenpower.com.
4. Pursuant to the Bangladesh Securities & Exchange Commission Notification No. BSEC/CMRRCD/2006-158/ 208/Admin/81 dated 20 June 2018, we have already sent the Annual Report-2020 of the company in soft form to the e-mail of the shareholders available in their Beneficial Owners (BO) accounts maintained with the Depository. Shareholders may also collect the printed copy of the Annual Report-2020 from the registered address of the company. Soft copy of the Annual Report-2020, Notice of AGM and Proxy Form will also be available at the website of the Company i.e. www.doreenpower.com.
5. The brokerage houses and merchant bankers concerned are requested to provide us with a statement with the details (shareholders name, BO ID number, e-TIN number, gross dividend receivable, applicable tax rate, and net dividend receivable) of their margin loan holders who hold shares of the Company as on the Record Date, along with the name of the contact person in this connection. They are also requested to provide us with their Bank Account Details (name, number, routing number etc.) on or before December 15, 2020.
6. The Trustee Board concerned of approved super annuation fund or pension fund or gratuity fund or recognized provided fund or workers' profit participation fund are requested to provide us with update tax rebate certificate on or before December 15, 2020.

Special Note:

No gift or benefit in cash or kind shall be paid / distributed to the holders of equity securities in terms of Clause (c) of the Notification No. SEC/SRMI/2000-953/1950 dated 24 October 2000 for attending the AGM of the Company.